

Please ask for: Tony Rose

Your ref:

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My ref AAR/Council.09.12.2014

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Date: 1<sup>st</sup> December 2014

## COUNCIL SUMMONS

You are hereby summoned to attend a Meeting of the **WEST DEVON BOROUGH COUNCIL** to be held at the Council Chamber, Council Offices, Kilworthy Park, **TAVISTOCK** on **TUESDAY** the 9<sup>th</sup> day of **DECEMBER 2014** at **4.30 pm**.

Prior to the Meeting, the Reverend Philip Wagstaff has been invited to say prayers.

### THE FOLLOWING BUSINESS IS PROPOSED TO BE TRANSACTED.

1. Apologies for absence
2. Declarations of Interest  
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Summons, then please contact the Monitoring Officer in advance of the meeting.

### Page No.

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|----|---|---|
| 3. | To approve and adopt as a correct record the Minutes of the Meeting of the Council held on 7 <sup>th</sup> October 2014       | 1 |
| 4. | To receive communications from the Mayor or person presiding  |   |
| 5. | Business brought forward by or with the consent of the Mayor  |   |
| 6. | To respond to any questions submitted by the public and to receive deputations or petitions under Council Procedure Rule 21   |   |
| 7. | To consider motions of which notice has been submitted by Members of the Council in accordance with Council Procedure Rule 15 |   |

Motion submitted by Councillor R Musgrave:

“That this Council agrees to publish Members’ annual attendance of all public meetings of the Council on the Council’s website and where a Member fails to attend at least 65% of all meetings of the bodies to which they have been appointed, then the matter will be considered by the Monitoring Officer who will

consult with the relevant Chairman of the Standards Committee. Where there are no justified reasons for the absences the Monitoring Officer will write to the Member and request that they return a clearly defined proportion of their basic allowance.”

8. To consider questions submitted by Members under Council Procedure Rule 21
9. To receive the Minutes of the following Committees, to note the delegated decisions and to consider the adoption of those Minutes which require approval:

- (i) **Audit Committee**  
Meeting held on 25<sup>th</sup> November 2014 10

**Unstarred Minutes to agree**  
Members are recommended to agree:

- (a) **AC 26 Mid Year Prudential Indicator and Treasury Management Monitoring Report 2014-2015**  
**RESOLVED to RECOMMEND** that:
  - (i) the report, the treasury activity and the prudential indicators all be noted and approved; and,
  - (ii) Council notes the reduction in investment income and the consequence that this has on the Council’s budget.

- (ii) **Community Services Committee**  
Meeting held on 28<sup>th</sup> October 2014 13

- (iii) **Overview & Scrutiny Committee**  
Meeting held on 14<sup>th</sup> October 2014 17

- (iv) **Planning & Licensing Committee**  
Meeting held on 21<sup>st</sup> October 2014 22

Meeting held on 18<sup>th</sup> November 2014 **Cancelled**

- (v) **Resources Committee**  
Meeting held on 7<sup>th</sup> October 2014 30

**Unstarred Minutes to agree**  
Members are recommended to agree:

- (a) **RC 12 Revenue and Capital Budget Proposals for 2015/16 to 2018/19**  
**RESOLVED** that Council be **RECOMMENDED** to consider the following ‘minded to’ views in order to guide the 2015/16 budget process:

- (1) The level of council tax increase should not be above 1.9%;

The use of New Homes Bonus to support the revenue budget be agreed (final amount to be agreed as part of the budget process);

The amount of Council Tax Support Grant to be passed on to Parish and Town Councils should be reduced by the same amount that the Borough Council's Government Grant is reduced by (currently predicted to be 15.37%); and

Other budget savings and income generation to be looked for and considered;

- (2) The Council's policy should remain as recommending a minimum level of unearmarked revenue reserves of £750,000.

**(b) RC 13 Council Tax Reduction**

then **RESOLVED** that Council be **RECOMMENDED**:

- (1) To agree to continue with the existing Council Tax Reduction Scheme for 2015/16; and
- (2) That delegated authority be given to the head of Finance and Audit, in consultation with the Leader, to make amendments to the policy document to take account of any further changes in law, government guidance or policy that require urgent amendment.

Meeting held on 2nd December 2014

**To follow**

**(vi) Standards Committee**

Meeting held on 14<sup>th</sup> October 2014

**Postponed**

Meeting held on 2<sup>nd</sup> December 2014

**To follow**

- 10.** To receive the joint report of the Executive Director (Communities) & Head of Paid Service, the Executive Director (Resources) and the Head of Finance on the future operating model opportunities and a revised T18 business case. 35

- 11.** To receive the report of the Leader of the Council on behalf of the Member Selection Panel on the appointment of Executive Director 65

**PLEASE NOTE:** Appendix A is exempt through Paragraphs 1 and 2 of the Local Government Act 1972 Section 100(A)(4).

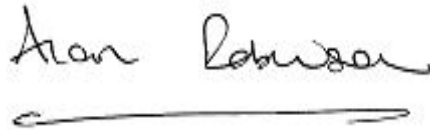
- 12.** To receive the report of the Leader of the Council on Interim Senior Management Arrangements 70

- 13.** To receive the report of the Political Structures Working Group on revised democratic arrangements. 79

- 14.** To receive the report of the Executive Director (Resources) on Member representation on iESE Transformation Limited. 85

15. To receive the report of the Leader of the Council on membership of the Audit Committee. 88
16. To Order the affixing of the Common Seal  
For the information of Members, a list of documents sealed by the Council and witnessed by the Mayor and the Monitoring Officer during the period from 2<sup>nd</sup> October 2014 to 1<sup>st</sup> December 2014. 91

Dated this 1<sup>st</sup> day of December 2014

A handwritten signature in black ink, appearing to read "Alan Robinson". The signature is written in a cursive style and is positioned above a horizontal line.

Executive Director (Communities) & Head of Paid Service